

# HOW TO CREATE A MY ROTARY ACCOUNT



1

This screenshot shows the top navigation bar of the Rotary website. The "My Rotary" link is highlighted with a blue box. A blue callout bubble points to the "My Rotary" link with the text "Then click on My Rotary." Another blue callout bubble points to the top of the page with the text "First go to www.rotary.org." The background image shows two men smiling, with the text "WELCOME TO ROTARY" overlaid at the bottom.

This screenshot shows the main landing page of the Rotary website. The text "WELCOME TO ROTARY'S COMMUNITY" is prominent on the left. A blue callout bubble points to the "SIGN IN / REGISTER" button with the text "Click on Sign In/Register." The "SIGN IN / REGISTER" button is highlighted with a yellow border. A large blue circle with the number "2" is on the right side of the image. The background image shows a group of people smiling.

3

If you are not a first time user, enter your email address and password. Then click on **Sign In**.

### SIGN IN

**SIGN-IN EMAIL \***  
  
[Forgot email?](#)

**PASSWORD \***  
  
[Forgot password?](#)

**REMEMBER ME** [?](#)

**SIGN IN**

If you are a first time user, click on **Create account**.

#### WHY CREATE AN ACCOUNT?

Signing in to My Rotary gives you a customized experience and easier access to tools and information that are relevant to you.

Anyone can create an account and sign in. Existing Member Access users can re-register with their current user ID. For tips on registering and using the site, see our [website resources](#). For assistance, [contact us](#).

**CREATE ACCOUNT**

### ACCOUNT REGISTRATION

\*Required

**FIRST NAME \***

**LAST NAME \***

**SIGN-IN EMAIL \***

**ARE YOU 18 YEARS OLD OR OLDER? \***

YES  
 NO

**CONTINUE**

Fill in the Account registration information and click on **Continue**.

4

5

ROTARY.ORG > MY ROTARY



You will be informed that an e-mail has been sent to you.

### ACCOUNT REGISTRATION

Thank you for registering, you've completed the first step in the process. You will receive an email sent to your sign-in email with a link to activate your account.



## Complete your Rotary.org registration

Hello

You're just one step away from completing your registration. You can now connect with Rotary leaders, exchange ideas, and take action.

Activate my [account](#)

Check your email for the address you provided in the step above. You will receive this message. Click on the blue link to finalize the process.

### ACCOUNT SET-UP

Thank you for activating your account. Just a few more steps to complete the process.

\* Required

#### CREATE PASSWORD \*

Your password must be at least eight characters and contain one lowercase letter and one uppercase letter, and must not contain any part of your sign-in email address.

#### CONFIRM PASSWORD \*

#### SECURITY QUESTION \*

#### ANSWER \*

(The answer to your security question must be at least four characters.)

**CREATE ACCOUNT**

Fill in all the mandatory information and click on **Create account.**



### ACCOUNT SET-UP

Congratulations, your account was successfully created.

Your profile has been created.

As part of becoming a registered user of My Rotary, you've also created a profile. Once you sign in you can complete your profile and review or change your privacy settings to control who sees your information.

You are a member of the community.

You can also participate right away in the Rotary community by joining discussion groups and connecting to other members.

REMEMBER ME

**CONTINUE**

MY PROFILE

Click on **Continue.**



## ROTARY.ORG > MY ROTARY

Rotary



My Rotary

Congratulations! You have created your **My Rotary account.**

Learn More



## MY ROTARY